

AGENDA

Meeting: Officer Appointments Committee

Place: [View Meeting Online Here](#)

Date: Thursday 23 July 2020

Time: 2.10 pm

Please direct any enquiries on this Agenda to Libby Johnstone, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718214 or email libby.johnstone@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Philip Whitehead (Chairman)

Cllr Richard Clewer (Vice-Chairman)

Cllr Laura Mayes

Cllr Simon Jacobs

Cllr Steve Oldrieve

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

AGENDA

1 **Apologies**

2 **Minutes of Previous Meeting** (*Pages 5 - 6*)

To confirm the minutes of the meeting held on 26 June 2020.

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

During the coronavirus emergency, this meeting will be held online. Guidance on how to access the meeting online is available [here](#).

Public participation will take place via written questions and statements received and published in advance of the meeting. Submissions will be referred to during the meeting

Statements

Members of the public who wish to submit a statement should submit it to the officer named on this agenda no later than **5pm on 20 July 2020**.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **16 July 2020** in order to be guaranteed of a written response.

In order to receive a verbal response questions must be submitted no later than 5pm on **20 July 2020**. Please contact the officer named on the front of this agenda for further advice.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

7 **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None

8 **Appointment of Director for Families and Children' Services**

Confidential documents will be circulated to committee members.

Officer Appointments Committee

MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 26 JUNE 2020 AT ONLINE MEETING.

Present:

Cllr Philip Whitehead (Chairman), Cllr Richard Clewer (Vice-Chairman), Cllr Ian Blair-Pilling, Cllr Laura Mayes and Cllr Ian Thorn

18 Apologies

There were no apologies.

19 Minutes of Previous Meeting

Resolved:

To approve and sign the minutes of the last meeting held on 23 April 2020.

20 Declaration of Interests

There were no declarations of interest made at the meeting.

21 Chairman's Announcements

There were no Chairman's announcements.

22 Public Participation

There were no members of the public present.

23 Senior Management Structure Appointments.

The Committee considered the report of the Director of Human Resources & Operational Development, which recommended the appointment of a candidate to the post of Chief Executive.

The Committee were informed that the proposal was being made despite the relatively new two chief executive model, based on People and Place, and the way this model had supported the Council response to Covid-19. Although the new model had proved to be successful, it highlighted some duplication of work by the Chief Executive Officers.

It was noted that recovery from the pandemic would be the Councils overriding priority, and as a result, the duplication of roles and significant financial pressures would necessitate a change in structure to reduce the top tier to one Chief Executive, who would provide a focal point of officer leadership to lead recovery.

Resolved: That the appointment to the Chief Executive post be approved, subject to consultation with the leader and cabinet members in accordance with paragraph 5(2) of the Officer Employment Procedure Rules.

24 **Urgent Items**

There were no urgent items of business.

25 **Exclusion of the Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 26 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

26 **Senior Management Structure Appointments**

The Committee considered the report of the Director of Human Resources and Operational Development, which contained confidential information about the candidate and Chief Executive post.

Resolved: That the appointment of Mr Terence Herbert to the role of Chief Executive be approved, with effect from 1 July 2020.

(Duration of meeting: 12.00 - 12.30 pm)

The Officer who has produced these minutes is Stuart Figini 01225 718221 of Democratic Services, direct line 01225 713035, e-mail stuart.figini@wiltshire.gov.uk

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